Minutes of the Annual Statutory Meeting of Tandridge Parish Council  
Held on Tuesday 4th July 2017 at 7.30pm at Tandridge Village Hall

Present:  Chair: Mr Ivor Stamp (IS)  
Clerk: Mrs Louise Meehan  
Councillors: Mrs Nicky Hellard (NH), Mr Doug Knight (DK), Mr Andrew Nosworthy (AN), Mrs Anne Stocker (AS) arrived during item 18.

In attendance: County Councillor Cameron McIntosh

Public questions: ten minutes are available for members of the public to raise questions about and comment on items on the agenda. There were no members of the public present.

<table>
<thead>
<tr>
<th>Item</th>
<th>Action</th>
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<tbody>
<tr>
<td>15.</td>
<td>Procedural Matters</td>
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<tr>
<td>15.1</td>
<td>Apologies: Apologies for absence were received for John Nicholas (attending CPRE meeting) and John Hammond</td>
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<td>15.2</td>
<td>Disclosure of Interests: There were not any disclosures by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct</td>
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<td>15.3</td>
<td>Minutes: Minutes of the Parish Council meeting held on 6th June 2017 were agreed and signed as a true record</td>
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16.  | County and District Councillor Reports |
|      | Apologies from District Councillor Jackie Wren who was attending the CPRE meeting in South Godstone. |

Tandridge’s new Surrey County Councillor Cameron McIntosh attended to introduce himself and give an update from County. High on his agenda is his opposition to the approved increased HGV movements at Chalkpit Quarry. The Environment Agency permitted an increase to 200 movements per day (100 in/100 out) – no consultation took place with SCC. SCC is now trying to negotiate a figure that is sensible – SCC have proposed 156, which Cllr McIntosh thinks is still too high. He is planning to get the EA to visit the site to meet with himself and David Hodge (leader of SCC). Sam Gyimah, MP, has been asked to put some pressure on the situation. Other proposals include a halt on movements during school drop off and pick up times; traffic calming measures should be considered; working with police to introduce 20mph speed limit; mirrors; footpaths – increase safety for pedestrians. The work planned at the Quarry will be ongoing until 2042 therefore these measures are not just short term. CM confirmed that the Vehicle Activated Sign is to be installed outside St Peters School in this financial year.

Station Road West resurfacing has been delayed for a year and a half – Highways now agreed to move forward with this.

Tandridge Neighbourhood Police Inspector Dan Gutierrez has reported increased police patrols in the area – because this has been called for by District Councillors as a response to the perception of increased crime, although police seem to believe that Tandridge is the only area in Surrey in which crime has not increased.

NH raised a concern about the A22 drainage work diversion through Tandridge Lane. She requested signage and vehicle counter to be put in place to show the impact of Tandridge Lane being used as a cut through. Main concern is HGVs using Tandridge Lane as a cut through. CM confirmed that he is meeting with Highways shortly in order to get some more information about this.

17.  | Matters Outstanding or Arising from Previous Meetings |
|      | Response from TDC regarding no invitation to Oxted regeneration meeting |
|      | Traditionally, invitations to the Oxted Town Centre Working Group have been extended to the Chairmen of Parish Councils whose parish includes the town centre (i.e. Oxted and Limpsfield). The matter was discussed with the Leader of the Council and it was agreed that given the significance of the RegenOxted programme and the fact that Oxted is so close to Tandridge parish, he agreed it would be helpful to invite Tandridge Parish Council to future meetings. |

Village sign  
SCC Highways confirmed that the sign has been repaired, however Councillors agreed that it had not been repaired to a very good standard and asked the Clerk to follow up.
**Gainsford Place – ditch clearance**

The Clerk confirmed that she is in contact with SCC Highways drainage asset management team but no update as yet.

**Verges:**

SCC reported that the grass cutting programme is currently underway throughout Tandridge and an improvement should be seen within the next couple of weeks. The nature of this work makes it very difficult to offer exact dates for areas and the recent weather and growing conditions have compounded the issues the gang have to stay on programme.

### 18. Parish Environment

18.1 Highways – Outstanding issues and Highways maintenance list (standing item)

Pot holes on Tandridge Lane at the end of the village getting wider – clerk to log.

18.2 Parish land schedule update (standing item)

Parish land survey/risk assessment undertaken – report to be presented at the next meeting.

Millennium Field – on the parish land site visit a question arose whether the grass cutting was taking place – NH agreed to raise this with St Peters School.

The Clerk will follow up with Wealdens regarding the ditch at Jubilee Field, car park boundary weedkiller and hedges at Glebe Field which seem to be unfinished.

Noticeboard update – installation was discussed and agreed.

### 19. Tandridge Parish Neighbourhood Plan Update

19.1 Update

AN reported that the surveys had all be hand delivered throughout the Parish. Around 50% had been returned. The steering group has decided against having a manned stall at the village fete and will instead have a display stand to raise awareness of the Neighbourhood Plan.

The grant application for the Plan has been submitted but it can’t be processed until three quotes have been submitted for the consulting work. In the meantime Locality have offered technical assistance for the Housing Need Assessment.

Some expenditure incurred (~£100) should come out of grant money – if the grant is not successful then the expenditure will have to come out of Parish Council funds.

19.2 It was reported that the designation of Tandridge village as a Neighbourhood Plan area had been granted by Tandridge District Council.

### 20. Planning

20.1 Planning applications received

2017/1210 Beech Cottage, 6 The Walk, Tandridge RH8 9NY

Erection of single storey side/rear extension to form link between dwelling and existing outbuilding. Part demolition to outbuilding and erection of single storey side extension in association with conversion of outbuilding to habitable accommodation. Changes to fenestration including removal/installation of windows and roof lights. (Retrospective)

Tandridge District Council does not have any comment regarding this application.

20.2 Planning applications determined

2016/1877 Surrey Hill House, Tandridge Hill Lane

Demolition of stables. Erection of extensions and conversion of 2 existing dwellings and garage in to 4 dwellings. REFUSED

2017/15 Nags Hall Nursery, Oxted Road

Extension of existing car park and extension to existing store APPROVED

2017/74 South Cottage, Tandridge Lane

Erection of single storey rear extension APPROVED

2017/73 Hobbs Farm, Tandridge Lane

Erection of new entrance gates and posts (Certificate of Lawfulness for a Proposed Use or Development)
REFUSED

The Clerk was asked to follow up with Tandridge District Council planning enforcement regarding Chathill Farm House.

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<th>21.</th>
<th><strong>Finance and Administration</strong></th>
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<tr>
<td>21.1</td>
<td>Applications for grant/donation requests were considered under the grant/donation policy. The grant/donation policy was followed; and it was agreed after some discussion that £150 would be donated to Surrey and Sussex Air Ambulance and £50 to Oxted and District Citizens Advice Bureau.</td>
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<td>21.2</td>
<td>Payments for July 2017 were approved – this was just the Clerk’s salary.</td>
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<td>21.3</td>
<td>The Financial Regulations were approved with no amendments.</td>
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<td>21.4</td>
<td>The Standing Orders were approved with no amendments.</td>
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<th>22.</th>
<th><strong>Information for Councillors</strong> (for noting or inclusion on future agenda)</th>
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<td>NH reported that St Peters School is looking to expand. Very early discussions e.g. with Diocese.</td>
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**Date of Next Meeting:** Full Parish Council meeting: Tuesday 5th September 2017, 7.30pm

Meeting closed at 21.05