



## Minutes of the Tandridge Parish Council Annual General Meeting Held on Tuesday 8<sup>th</sup> September 2020 at 7.30pm via Zoom Video Call

**Present:** Chairman Mr Ivor Stamp (IS) Clerk: Mrs Clare Kennedy  
**Councillors:** Mrs Nicky Hellard, Mr John Hammond, Mr Colin David, and Mrs Anne Stocker  
**In attendance:** County Councillor McIntosh,  
**Public questions:** *There were ten minutes available for members of the public to raise questions about and comment on items on the agenda. There were no members of the public present.*

### 22. Procedural matters

- 22.1 Apologies for absence were received from Cllr Knight and Cllr David Stamp.
- 22.2 **Disclosure of Interests:** There were no disclosures from Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct
- 22.3 **Minutes:** Minutes of the Parish Council meeting held on 7<sup>th</sup> July 2020 were agreed and signed as a true record. Councillors would like to add in who nominated and seconded the voting. Also it was noted the wording in 20.3 needs amending to say that Councillors will review the Statutory Documents for approval in the upcoming meetings.
- 22.4 **Matters Arising**  
The Parish Magazine deadline is upcoming and Cllr David will put forward content after this meeting.

### 23. County and District Councillors Reports

Cllr Wren advised that Cllr Sayer will be available to speak about planning applications once she returns from her holiday.

There have been issues raised again surrounding COVID regarding the workers in and around Oxted. It has been confirmed that the workers will be using the suggested parking at Oxted School to free up parking in and around Oxted.

County Councillor McIntosh spoke to the Parish Council about the Unitary Council proposal. The County council are drawing up a business plan and go for a single unitary model for the whole of Surrey. The council was advised that it is a bidding process and the secretary of state will potentially deem it too big to have Surrey all in one Unitary Council. Cllr McIntosh is going to write to Tim Oliver to ask if he can speak at a committee level to make sure Tandridge gets included fully in the county.

Cllr McIntosh advised that Highways are aware and will repair/replace the Chevron sign on the corner in between Comfort Place Farmhouse and the Brickmakers.

Cllr McIntosh has been made aware of the fence issue at McCarthy's farm near the Church regarding the safety aspect of the metal sticking out into the highway. He will try and contact the land owner again however if this is not met favourably he will set the job for the Comms gang.

### 24. Parish Environment

- 24.1 Parish Councillors discussed the work carried out by David O'Mahony in the parish areas. Councillors agreed he is doing a satisfactory job. Cllr Hellard reiterated the minutes of last month and suggested again that David O'Mahony were to fill out a job sheet to ensure everything is completed.
- Jubilee Field needs taking into hand as it is getting over grown. Councillor Stamp will request a quote from David O'Mahony for the field and establish if he would like to take it on.
- Cllr David will also put in an advert in the Parish News for a person to help with Parish Maintenance and Landscaping for other areas within the parish.
- Cllr Hammond has asked Roger Lampard to quote to cut down the Dean Shaw Hedge from 4m to 1.5m high and Cllr Hellard will ask Alastair at the Farm. It needs attacking from both sides of the hedge as it is so wide now to get it under control.
- Tandridge Village Pre School want permission to erect a marquee in the millennium field to allow the children to attend under the Covid restrictions. Councillors have no problem in



principal but to remember it is a public place and they do not have exclusive rights over the area. They would need to be aware that any equipment is their responsibility and they would need to have the correct insurances in place.

The space is required for local residents recreation. The grass needs to be kept to a manageable level so tents may need to be removed at some point to allow for maintenance. Clerk to draft response.

24.2 Parish Councillors received an update on Assets of Community Value in the parish. The Barley Mow, The Glebe Field and The Forge have all been confirmed as ACVs. The Brickmakers Arms haven't yet been deemed as an assets of community value as yet but the nomination has been received and will be assessed in due course.

24.3 The Parish Council reviewed and discussed footpath 111.  
Clerk to approach the ramblers and see if they can help mend the stiles.  
Councillor Hammond will request quotations for safety stiles, which the Parish Council would be happy to install and maintain due to the increase in residents using the footpaths in the Parish.  
Clerk to draft a letter and draft a list of people to send it out to.

**25. Neighbourhood Plan**

- 25.1 Councillors received a general update regarding the current situation. Cllr Nosworthy is officially pausing the work on the Neighbourhood Plan until the Local Plan is more certain and Covid restrictions have been totally lifted. Councillors would like a concrete update, and Cllr David would like to ideally add the information into the parish magazine for residents awareness. Additionally Councillors would like to know when the inspectors comments and questions become invalid and how long can he realistically take to reach a final conclusion.
- 25.2 Councillors have decided to pause the insurance from Norris and Fisher as any work is currently suspended on the Neighbourhood Plan. Clerk to pause insurance for the current time.

**26. Planning**

- 26.1 Planning applications received were discussed by Councillors:
  - 2020/1389/NC New Barn at Old Hall Farm, Tandridge Lane, Tandridge RH8 9NS  
 Proposal Change of Use of Agricultural Buildings to Dwelling houses (Class C3) Conversion of barn to form five (5) residential units, with associated alterations to the building (Prior approval)  
 Decision Not yet determined  
 Tandridge Parish Council have further comment on this planning application. Tandridge Parish council are in support of affordable housing in the parish but concerned about incremental development on this site over the past twenty years, the lack in transport links and the effect on the Green belt.
  - 2020/1042 Tandridge Hill Farm, Tandridge Hill Lane, Godstone RH9 8DD  
 Proposal Use of the site for Class D1 (Non-residential use) purposes as a day centre for adults with learning disabilities in excess of 10 years (Certificate of Lawfulness for Existing Use or Development).  
 Decision Certificate of Lawfulness (existing use or development) granted
  - 2020/982 The Old Combine Shed, Blackgrove Farm, Tandridge Lane, Lingfield RH7 6LW  
 Proposal Class B1 (c) Light Industrial use. (Certificate of Lawfulness for an Existing Use)  
 Decision Certificate of Lawfulness (existing use or development) granted

**27. Finance and Administration**



- 27.1 Councillors noted that NALC have sent out a revised pay structure which is to be back dated from April 2020.
- 27.2 Tandridge Parish Council approved payments for July and August 2020 except the suggested Neighbourhood Plan Insurance which has been removed.
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|---------|-------------------------------|
| £279.28 | Clerk Salary                  |
| £ 15.13 | Clerk Expenses August 2020    |
| £ 65.54 | Clerk Expenses September 2020 |
| £ 7.87  | Amadeus Stationary – Mouse    |
- 27.3 Councillors reviewed and approved the sign off the bank reconciliation in due course
- 27.4 Councillors confirmed they would review statutory documents for Tandridge Parish Council at the next meeting
- 27.5 Councillors reviewed and confirmed the engagement letter received from Farsight Consulting was acceptable to the Parish Council.

**21. Information for Councillors** (for noting or inclusion on future agenda)

**Date of Next Meetings:** Parish Council meeting:

- 6<sup>th</sup> October 2020
- 3<sup>rd</sup> November 2020
- 1<sup>st</sup> December 2020