



**Members are summoned to the  
Monthly Meeting of Tandridge Parish Council  
To be held on Tuesday 6<sup>th</sup> February 2024 at 7.30pm at St Peters Church, Tandridge**

**A G E N D A**

*Members of the public and press are welcome and encouraged to attend.*

<b>73.</b>	<b>PROCEDURAL MATTERS</b>
<b>73.1</b>	<b>Apologies:</b> To receive apologies for absence
<b>73.2</b>	<b>Disclosure of Interests:</b> To receive any disclosure by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct
<b>73.3</b>	<b>Public questions:</b> The first ten minutes of the meeting are available for members of the public to raise questions about and comment on items on the agenda.
<b>73.4</b>	<b>Minutes:</b> Minutes of the Parish Council meeting held on the 16 <sup>th</sup> January 2024, are to be agreed and signed as a true record.

<b>74.</b>	<b>REPORTS</b>
<b>74.1</b>	County Councillor Report
<b>74.2</b>	District Councillor Report

<b>75.</b>	<b>ADMINISTRATION</b>
<b>75.1</b>	Council to note the Clerk's appraisal is postponed until the May meeting

<b>76.</b>	<b>FINANCIAL</b>
<b>76.1</b>	Councillors to review and sign off bank reconciliation for January 2024 Month End
<b>76.2</b>	Councillors to approve Clerks February Salary based on SCP26 £1,176.50 Gross Less deductions of Tax and NI Councillors to acknowledge payment of the January (M10) PAYE via direct debit Councillors to approve the Clerks Expenses for January £26.00
<b>76.3</b>	Councillors to approve the following invoices:  TEEC £151.19 – Website Hosting  Strutt & Parker      £500.00 - awaiting confirmation from S&P <b>TEEC                      £28.80 - Requested the planning tool is fixed before payment is to be made</b>  Councillors to note the standing orders: David O'Mahony services £150.00 St Peters Church – Hire of Monthly Meeting Space £36.00

<b>77.</b>	<b>PARISH ENVIRONMENT</b>
<b>77.1</b>	Councillors to discuss the possibility of a Parish Council merger. The clerk is currently liaising with Tandridge District Council and will provide further information once received.
<b>77.2</b>	David O'Mahony has cleared the Hawthorn tree in the Millenium field. He has advised that there are further trees which need attention behind where the Hawthorn had fallen. He has quoted £110.00 to sort out these trees. Parish Councillors to discuss and confirm action
<b>78.</b>	<b>NEIGHBOURHOOD PLAN</b>
<b>78.1</b>	Councillors to note that Locality – Neighbourhood Planning have closed the applications for 2023-24 grants due to the number of Neighbourhood Planning Grant requests. They will move forward with the 2024-25 applications when the government advise them to do so.
<b>79.</b>	<b>PLANNING</b> Applications to be reviewed by Tandridge Parish Council and comments sent to Tandridge District Council:
<b>79.1</b>	None at present
<b>80</b>	<b>INFORMATION FOR COUNCILLORS <i>(for noting and including on future agendas)</i></b>
<b>80.1</b>	Future Agenda Items
<b>81.</b>	<b>MEETING DATES</b>
<b>81.1</b>	Tuesday 5 <sup>th</sup> March 2024 Tuesday 9 <sup>th</sup> April 2024 – ANNUAL PARISH MEETING Tuesday 14 <sup>th</sup> May 2024 – HR Committee Meeting 6.45pm – Clerk Appraisal Tuesday 14 <sup>th</sup> May 2024 – ANNUAL GENERAL MEETING HR Committee Meeting 7pm – Clerk Appraisal Tuesday 4 <sup>th</sup> June 2024 Tuesday 2 <sup>nd</sup> July 2024 Tuesday 3 <sup>rd</sup> September 2024 Tuesday 1 <sup>st</sup> October 2024 Tuesday 5 <sup>th</sup> November 2024 Tuesday 3 <sup>rd</sup> December 2024 Tuesday 7 <sup>th</sup> January 2024 Tuesday 4 <sup>th</sup> February 2024 Tuesday 4 <sup>th</sup> March 2024