



Minutes of the Parish Council Meeting

Held on Tuesday 16th January 2024 at 7.30pm at St Peters Church, Tandridge Lane,
Tandridge

Present:

Chairman: Mr Ivor Stamp

Clerk: Ms Clare Crouch via telephone

Councillors: Mr A Nosworthy, Mr A Schmidt, Mrs C Wallace

In attendance: None

64.	PROCEDURAL MATTERS
64.1	Apologies: Apologies for absence were received from Cllr Sayer, Cllr Wren, Cllr David, Cllr Monihan, Cllr Pocock
64.2	Disclosure of Interests: Disclosures made by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct were made by Cllr Nosworthy as he is a trustee for St Peter's
64.3	Public questions: The first ten minutes of the meeting are available for members of the public to raise questions about and comment on items on the agenda. There were no members of public attending
64.4	Minutes: Minutes of the Parish Council meeting held on the 5 th December 2023, were agreed and signed as a true record.

65.	REPORTS
65.1	<p>County Councillor MacIntosh's Report:</p> <p>Surrey County Council has spent £7million from Your Fund Surrey and will be setting the budget later in February.</p> <p>County Councillor MacIntosh reported that the dates now booked for The Walk to be resurfaced is 7th to the 9th February 2024 which was delayed due to bad weather.</p> <p>Southlands Lane and Jackass Lane will be projects that can be pushed forward for surface dressing by the end of this financial year.</p> <p>Drainage is working well with the new installations on the A25</p> <p>Further surface dressing is due to be carried out on the A25 to join up the junction repairs</p>
65.2	<p>District Councillor Damesick's Report:</p> <p>In the process of putting together draft budget for 2024-25 and so far it is available to review prior to consultation and is balanced with out reducing services or grants at present. Reviewed by full council in February 2024.</p> <p>Tandridge District Council have had confirmation that the Local Plan is unsound and therefore Tandridge District Council will be pursuing a new plan as soon as possible.</p> <p>It has been confirmed that half the Biffa Depo will be developed in Hurst Green.</p> <p>CIL funds have gone to a range of projects around the district – at Lingfield Sports Association a drainage system has been installed and Felbridge Parish Council successfully gained CIL funding for improving the playground. These are the most local projects.</p>

	Councillor Nosworthy asked for an update on larger recycling bins in the district which Cllr Damesick advised reductions were due to a number of reasons including the misuse of these facilities.
66.	ADMINISTRATION
66.1	Tandridge Parish Council discussed and confirmed actions regarding the Glebe field Strutt and Parker are no longer instructed by the Diocese to act for them, therefore the clerk has contacted their property team directly numerous times and is currently still awaiting a response!
66.2	Tandridge Parish Council discussed and confirmed actions regarding the Jubilee field The Parish Council agreed Roger Lampard did a good job on the clearance in the Jubilee Field. Councillors would like him to keep it under control and seek his advice for the best times to undertake the work. The council have a budget for this set at £600.00. The Clerk is contact and discuss this with Roger Lampard
66.3	Tandridge Parish Council discussed the Millenium field including the quotation received from Roger Lampard relating to the trees which need attention David Omahony current has the contract to maintain the Millennium Field, therefore the clerk is to request he clears the fallen Hawthorn which is covered with ivy on the school boundary. The sycamore tree may need further work so the clerk is to investigate this with Roger Lampard.
66.4	Tandridge Parish Council discussed suggested amalgamation with a neighbouring Parish Council. The clerk circulated some information from Tandridge District Council related to the protocol and legalities surrounding this suggestion. Cllr Schmidt stated that the 22/23 expenditure was around 18k and the 23/24 expenditure is looking to be £19/20k. He felt that the administration was too much and it was suggested that the clerks work could be undertaken to by the Councillors to reduce the hours and processes. The clerk advise that this is not appropriate and disagreed strongly with the suggestion as the role of a clerk and the role of a councillor are completely different. The clerk pointed out that this was confirmed by the then Head of SSALC Anne Bott a couple of year before who deemed the Clerks role at Tandridge Parish Council and the hours undertaken to be correct. The clerk advised that there is a Councillor training course available to learn about the role of the Parish Councillor and also the role of the Clerk. The clerk will send details of the training courses for those who wish to attend.

67.	FINANCIAL
67.1	Councillors reviewed and signed off the bank reconciliation for December 2023 Month End
67.2	Councillors approved Clerks January Salary based on SCP26 £1,176.50 Gross Less deductions of Tax and NI Councillors acknowledged payment of the December (M9) PAYE via direct debit Councillors approved the Clerks Expenses for December 2023 £31.40
67.3	Councillors approved the following invoices: £500 – Roger Lampard’s clearance work at the Jubilee Field Strutt & Parker £500.00 - awaiting confirmation from S&P TEEC £28.80 - Requested the planning tool is fixed before payment is to be made Councillors noted the standing orders: David O’Mahony services £150.00 – INCREASED PAYMENT FOR FINAL APPROVAL St Peters Church – Hire of Monthly Meeting Space £36.00
67.4	Tandridge Parish Council noted £23,0000 precept amounts for 2024/2025 has been submitted

68.	PARISH ENVIRONMENT
	None

69.	NEIGHBOURHOOD PLAN
69.1	Councillors noted the Clerk is in communication with O’Neil Homer to retrieve previous information .

70.	PLANNING Applications were reviewed by Tandridge Parish Council and comments will be sent to Tandridge District Council:
70.1	2023/1476/TPO Tandridge Court, Tandridge Lane, Tandridge, Surrey, RH8 9NJ Please refer to report provided: T16) - Holm Oak - Crown reduce by 2m as per report. T12) - Holm Oak - Reduce height by 7-8m due to extensive decay within base as per report. T15) - Holm Oak - Crown thin by 20% as per report. T16 - Crown reduce by 2m as per report. T1) - Turkey Oak - Reduce south limb by 3m as per report. T2) - Turkey Oak - Crown lift to 5.5m over road & 2.5m over lawn as per report. T3) - Turkey Oak - Reduce west limbs over road by 2-3m, crown lift to 5.5m over road & 2.5m over lawn as per report. T7) - Turkey Oak - Reduce weight over road by 1-2m as per report. T8) - Turkey Oak - Reduce hazard beams by 1-2m, crown lift over road to 5.5m as per report. T9) - Common Beech - Crown lift to 5.5m over road, crown thin by 20% as per report. https://plandocs.tandridge.gov.uk/planning/planning-documents?SDescription=2023/1476/TPO Tandridge Parish Council do not object to this application Tandridge Parish Council do not have any further comments on this application 2021/75/Cond8 Oldencraig, Tandridge Lane, Lingfield, Surrey, RH7 6LL Details pursuant to the discharge of Condition 10 (Surface Water) of planning permission ref: 2021/75 dated 5th July 2021 (Variation of Condition 2 (plans) of planning permission ref: 2019/330 (Demolition of existing buildings Erection of 22 dwellings with associated parking and amenity space) to allow for amendments to the design and house types and minor repositioning of building footings).

	<p>https://plandocs.tandridge.gov.uk/planning/planning-documents?SDescription=2021/75/Cond8 Tandridge Parish Council do not object to this application Tandridge Parish Council do not have any further comments on this application</p> <p>2023/1200 Church Of St Peter, Tandridge Lane, Tandridge, Surrey, RH8 9NJ Single storey extension to east of south porch to Church to provide two toilets under a mono pitched roof being an extension of the south aisle roof. Raising the level of the external stone paving and regrading access slope to eliminate slope within the porch to improve disabled access. https://plandocs.tandridge.gov.uk/planning/planning-documents?SDescription=2023/1200 Tandridge Parish Council do not object to this application Tandridge Parish Council do not have any further comments on this application</p> <p>2023/1331 Church Of St Peter, Tandridge Lane, Tandridge, Surrey, RH8 9NJ Request for Formal Consultation under Part 4.5 of the Faculty Jurisdiction Rules 2019 - Tandridge: St Peter (637128) ref 2023-090108 (Consultation) https://plandocs.tandridge.gov.uk/planning/planning-documents?SDescription=2023/1331 Tandridge Parish Council do not object to this application Tandridge Parish Council do not have any further comments on this application</p>
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71	INFORMATION FOR COUNCILLORS <i>(for noting and including on future agendas)</i>
71.1	Future Agenda Items - Further info requirement for amalgamation

72.	MEETING DATES
72.1	Tuesday 6 th February 2024 – HR Committee Meeting 7pm – Clerk Appraisal Tuesday 6 th February 2024, Tuesday 5 th March 2024