



Minutes of the Parish Council Meeting

Held on Tuesday 6th June 2023 at 7.30pm at St Peters Church, Tandridge Lane, Tandridge

Present:

Chairman: Mr Ivor Stamp

Clerk: Ms Clare Crouch

Councillors: Mr C David, Mrs K Moynihan, Mr A Nosworthy and Mr A Schmidt and Mrs C Wallace

In attendance: None

Members of the public and press are welcome and encouraged to attend.

10.	PROCEDURAL MATTERS
10.1	Apologies: Apologies for absence were received from Cllr Pocock and Cllr Sayer
10.2	Disclosure of Interests: There were no disclosures made by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct
10.3	Public questions: The first ten minutes of the meeting are available for members of the public to raise questions about and comment on items on the agenda. There were no members of the public present.
10.4	Minutes: The minutes of the Parish Council meeting held on the 16 th May 2023, were agreed and signed as a true record.

11.	REPORTS
11.1	County Councillor Report County Councillor MacIntosh confirmed surface dressing of Tandridge District has all happen this month and is continuing into next. The snagging will come afterwards, and County Councillor MacIntosh will ensure that it is all carried out sufficiently.
11.2	District Councillor Report from Cllr Wren Cllr Sayer has been working with Tandridge District Council regarding the issued raised with the ANOB and are challenging some of the decisions made. The Inspector is still working with Tandridge District Council and the Local Plan with letters back and forward. Local Government Boundary Commission have discussed and proposed to change the boundary to even up number for the district and county councillors to balance. District Councillor Damesick was introduced to Tandridge Parish Council as the new District Councillor

12.	ADMINISTRATION
12.1	Councillors to retrospectively confirm approval of the Insurance Policy after reviewing quotations submitted from Zurich Parish Council Insurance, Parish Protect and BHIB Council Insurance Councillors confirmed that they approved the Zurich Insurance but would like to investigate if removing physical elements reduces the premium. The Clerk is instructed to move forward with the quote either way. Clerk to investigate cover amounts and alternative insurance providers with SSALC for next year.
12.2	Councillors noted that the internal audit was completed, and documents were circulated for review

13.	FINANCIAL
13.1	Councillors reviewed and signed off bank reconciliation for May 2023 Month End
13.2	Councillors reviewed and approved internal audit report
13.3	Councillors reviewed and approved the Annual Governance Statement
13.4	Councillors reviewed and approved the Accounting Statements – except for No.9 Asset Register
13.5	Councillors reviewed and approved the 2022/23 accounts
13.6	Councillors confirmed and approved the decision to declare exempt from an audit
13.7	Councillors approved Clerks June Salary £1,018.55 Gross May Pay Less deductions of Tax and NI
13.8	Councillors approved payment of the June (M2) PAYE due by the 22 nd July 2023
13.9	Councillors approved the Clerks Expenses for May 2023 £31.40
13.10	Councillors noted the standing orders: David O'Mahony services £125.00 St Peters Church – Hire of Monthly Meeting Space £36.00

14.	PARISH ENVIRONMENT
14.1	Councillors discussed and reported that the Jubilee Celebrations in Tandridge Parish were fantastic. The street party was successful with tables as far as the eye could see along Tandridge Lane. The Barn Dance was well attended. The Clerk to put pics on website.
14.2	Tandridge Parish Council discussed the Millennium Field, Glebe Field and Jubilee Field and actioned the required improvements regarding damaged fencing, overgrown ditches or tree work. JUBILEE FIELD The fence line in between the Jubilee and Neighbour may need attention. Ditches to be cut back by Wealdens The clerk will attend and confirm required works. A resident has raised a safety issue with the Jackass Lane Footpath steps and residents have stated that the footpath running behind Crowhurst Lane End is overgrown. The Clerk will report both these to the appropriate bodies. GLEBE FIELD Clerk to organise Roger Moore to cut the Glebe Field prior to the weekend for the weddings being held at the church – if he cannot then the clerk is to ask Wealdens
14.3	Councillors discussed if there were any damaged styles in the parish and confirm there were none at present
14.4	Tandridge Parish Council confirmed the location of the Crab Apple Tree in memory of Brian Knight should be the Green Sand Way. Clerk to report to Sylvia regarding this confirmation

15.	NEIGHBOURHOOD PLAN
15.1	Councillors were advised that if Tandridge Parish Council wants to commence work on the Neighbourhood plan they will need to reapply for the grant. The Clerk is to speak to Cllr Nosworthy in due course with a plan of action

16.	PLANNING – Applications to be reviewed by Tandridge Parish Council and comments sent to Tandridge District Council
16.1	None at time of publication

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17.	INFORMATION FOR COUNCILLORS (<i>for noting and including on future agendas</i>)
17.1	Future Agenda Items ANOB – Council agreed to submit a response which will be formulated via email due to timings.
18.	MEETING DATES
18.1	Tuesday 4 th July 2023, Tuesday 5 th September 2023, Tuesday 3 rd October 2023, Tuesday 7 th November 2023, Tuesday 5 th December 2023 Tuesday 16 th January 2024, Tuesday 6 th February 2024, Tuesday 5 th March 2024