



Minutes of the Parish Council Meeting

Held on Tuesday 5th September 2023 at 7.30pm at St Peters Church, Tandridge Lane, Tandridge

Present:

Chairman: Mr Ivor Stamp

Clerk: Ms Clare Crouch

Councillors: Mr A Nosworthy, Mrs S Pocock, Mr A Schmidt and Mrs C Wallace

In attendance: None

Members of the public and press are welcome and encouraged to attend.

28.	PROCEDURAL MATTERS
28.1	Apologies: Apologies for absence were received from Cllr David, Cllr Moynihan, Cllr Sayer and Cllr Damesick
28.2	Disclosure of Interests: There were no disclosures made by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct
28.3	Public questions: The first ten minutes of the meeting are available for members of the public to raise questions about and comment on items on the agenda. No Members of the Public present
28.4	Minutes: Minutes of the Parish Council meeting held on the 4 th July 2023, were agreed and signed as a true record.
28.5	Councillor Documentation: Councillors have re-familiarised themselves with the current Code of Conduct and Standing Orders. The clerk advised that all procedural matters must be undertaken correctly and in accordance with the guidelines of Code of Conduct and the Standing Orders. In addition it is required that financial record documents are signed as correct by a non banking signatory.

29.	REPORTS
29.1	<p>County Councillor Report from Cllr McIntosh</p> <p>Cllr McIntosh explained about the Healthy Streets Guide – if a development goes in, this system investigates the impacts on roads, sustainability, parking, schools, doctors and Your Fund Surrey etc Also “Create Streets” takes a more holistic view of what communities want their streets to look like. Further info will be coming from SCC regarding these initiatives</p> <p>Chalk Pit Site – SCC will consider this application rather than District Council. There have been two consultations and majority in support of this new application. The application is putting forward a pavement for whole of Chalk Pit Lane with speed restrictions. They intend to site an Education Centre and get the Kilns listed.</p> <p>Surrey County Council is looking at the application based on all the benefits and building 75 homes supported by the National Trust. This will then stop the HGVs running to and from the chalk pits. The alternative is that the operation continues until 2042 when their operator license runs out.</p> <p>Your Fund Surrey – The hall at Crowhurst Lane End have requested £90,000 to convert and update the hall with a new roof and structural elements including heat pumps and a redesign. It is hoped that it will be agreed at panel as it will improve it and become a real community asset.</p>

	<p>The “On Demand” transport service. It’s a Uber Based Mini Bus Service which is available to the whole of Tandridge District. It also includes the Hospital and Redhill. The plan is to be county wide in the future. The system is based on an App but can also be phoned to book. The discount for young persons and the bus pass for pensioners can be used on this service too.</p> <p>Highways are due to be working on the bottom end of Tandridge Lane on the 24th October for a week and a half – this is from the infant school to the Southlands Junction.</p> <p>In the run up to the 2025 elections the boundaries of the wards will be changing. District Councillors will forward further information about this</p>
29.2	<p>District Councillor Report from Cllr Wren</p> <p>The Local Plan has now been disbanded. The problems with junction 6 of the M25 was a major factor in the mitigation issues of taking it forward. Other issues were the land scam in the southern area where 300+ small patches were sold to individuals years ago</p> <p>Dogs on leads – incorrect information has be circulated regarding keeping dogs on short leads. There is a proposed consultation related to certain areas where picnics are being held or children playing etc – this is not over the whole of Tandridge District.</p>

30.	ADMINISTRATION
30.1	Tandridge Parish Council reviewed, approved and signed the engagement letter from April Skies for auditing
30.2	Cllr Schmidt has confirmed he will attend the SALC AGM and Conference on the 19 th October 2023 at Dorking Halls. The Clerk is to arrange his ticket.

31.	FINANCIAL
31.1	Councillors reviewed and signed off bank reconciliation for August 2023 Month End
31.2	<p>Councillors retrospectively approved Clerks August Salary £1,018.55</p> <p><i>Gross Less deductions of Tax and NI</i></p> <p>Councillors retrospectively approved payment of the August (M5) PAYE</p> <p>Councillors retrospectively approved the Clerks Expenses for July 2023 £31.40</p>
31.3	<p>Councillors approved Clerks September Salary £1,018.55 Gross Less deductions of Tax and NI</p> <p>Councillors approved payment of the September (M6) PAYE</p> <p>Councillors approved the Clerks Expenses for August 2023 £26.00</p>
31.4	<p>Councillors approved the following invoices:</p> <p>Tandridge District Council – Election Expenses £140.00</p> <p>Hollyhurst – Payroll £ 60.00</p> <p>Wealden £294.00</p> <p>Strutt & Parker £500.00 – HOLD AND REVIEW NEXT MONTH – Clerk to telephone and chase</p>
31.5	<p>Councillors noted the standing orders:</p> <p>David O’Mahony services £125.00</p> <p>St Peters Church – Hire of Monthly Meeting Space £36.00</p>

32.	PARISH ENVIRONMENT
32.1	<p>Councillors considered and compared the quotations received from Chartwell Tree Care & Wealdens for maintenance on the Jubilee and Glebe fields</p> <p>The Clerk is to ask Roger to requote for: 2 x Bushes at rear of Jubilee Field Brambles all around the entrance and cut back on the right hand side</p> <p>The clerk advised Bill Kear is due to quote next week so Council will review maintenance quotes at the October meeting</p>
32.2	<p>St Peters School have requested to use the Car Park to carry out their Great Fire of London demonstration. The Parish Council have agreed to this and the School will carry out a sufficient risk assessment to ensure all safety aspects are covered</p>
32.3	<p>St Peters Church is hosting the Bishop of Ramsbury on Thursday 7th September in the evening, and they have requested to use the Glebe field for parking. The Parish Council have approved this request and Cllr Stamp will open and close the gate.</p>

33.	NEIGHBOURHOOD PLAN
33.1	Councillors confirmed that they will pursue a grant request for the the Neighbourhood Plan to restart it.

34.	PLANNING
	Applications reviewed by Tandridge Parish Council and comments to be sent to Tandridge District Council
34.1	<p>2023/1008 Gardenia, Tandridge Lane, Lingfield, Surrey, RH7 6LL Erection of first floor extension together with alterations to roof including gable end with dormers and associated internal alterations. Changes to fenestration to provide sliding doors at ground floor west elevation and small windows to east elevation. Tandridge Parish Council do not object to this application Tandridge Parish Council do not have any further comments on this application</p> <p>2021/75/Cond4 Oldencraig, Tandridge Lane, Lingfield, Surrey, RH7 6LL Details pursuant to the discharge of Condition 13 (External Lighting) of planning permission ref: 2021/75 dated 15th July 2021 (Variation of Condition 2 (plans) of planning permission ref: 2019/330 (Demolition of existing buildings Erection of 22 dwellings with associated parking and amenity space) to allow for amendments to the design and house types and minor repositioning of building footings)). Tandridge Parish Council do not object to this application Tandridge Parish Council do not have any further comments on this application</p> <p>2023/884/PA Drewsherne Barn, Crowhurst Lane End, Tandridge, Surrey, RH8 9NT Installation of 12 Solar Photovoltaic Panels to the rear of the existing pitched roof at Drewsherne Barn. Tandridge Parish Council do not object to this application Tandridge Parish Council do not have any further comments on this application</p> <p>2023/886 Drewsherne Barn, Crowhurst Lane End, Tandridge, Surrey, RH8 9NT</p>

	<p>Installation of 2 Air Source Heat Pumps to replace the existing oil tank system to the front of the existing building. Tandridge Parish Council do not object to this application Tandridge Parish Council do not have any further comments on this application</p> <p>2023/626 Godstone Golf Club, Rooks Nest, Godstone, Surrey, RH9 8BY Restoration of former M25 works compound to create new 300 yard practice ground with 8 covered bays and teaching studio, new practice bunker, grass practice tee and short game area, provision of conveyance swales and three attenuation ponds. Associated ecological enhancements including the planting of 4,049 sqm of wildflower meadow and 2,440 trees. (Amended plans) Tandridge Parish Council do not object to this application Tandridge Parish Council do not have any further comments on this application</p> <p>2023/67/NMA1 Coach House, Southlands, Southlands Lane, Tandridge, Oxted, Surrey, RH8 9PH Alterations to fenestration to ground floor front elevation Tandridge Parish Council do not object to this application Tandridge Parish Council do not have any further comments on this application</p> <p>2023/770 The Cottage, 23 Oldencraig Mews, Lingfield, Surrey, RH7 6GU Demolition of existing annexe and car barn and erection of single story dwelling with associated landscaping and parking Tandridge Parish Council do not object to this application Tandridge Parish Council do not have any further comments on this application</p> <p>2023/856/N Ardenrun Showground, Tandridge Lane, Lingfield, Surrey, RH7 6LL Erection of a Hay Barn (Prior Notification for agricultural or forestry use under Schedule 2, Part 6 of GPDO) (Prior Approval). Tandridge Parish Council do not object to this application Tandridge Parish Council do not have any further comments on this application</p>
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35.	INFORMATION FOR COUNCILLORS <i>(for noting and including on future agendas)</i>
35.1	<p>Future Agenda Items Deanshaw Hedge – Roger Lampard - October half term The Clerk is to write to residents to advise of the date.</p>

36.	MEETING DATES
36.1	<p>Tuesday 3rd October 2023, Tuesday 7th November 2023, Tuesday 5th December 2023 Tuesday 16th January 2024, Tuesday 6th February 2024, Tuesday 5th March 2024</p>